



Bureau of Land Management (BLM)
USDA Forest Service (USFS)
Federal Highway Administration (FHWA)
Arizona Department of Transportation (ADOT)

“4 Agency Partnership”

Annual Meeting
February 19, 2015

ADOT HRDC
1130 North 22nd Avenue, Phoenix, AZ

Meeting Facilitated by and Notes prepared by:
Bonnie Opie, ADOT Partnering Facilitator

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Please mark your calendars for the next Annual Meeting

April 20, 2016

BLM, USFS, FHWA, ADOT “4 Agency Partnership” Annual Meeting Agenda

THURSDAY, FEBRUARY 19, 2015

9:00 – 9:30 A.M. – Sign-in / Coffee

9:30 A.M. – 2:00 P.M. – Annual Meeting

2:15 P.M. – 3:45 P.M. – Planning Meeting – see agenda on page 2

ADOT HRDC

1130 N. 22nd Avenue

Phoenix, AZ 85009

9:00 a.m.	SIGN-IN / COFFEE
9:30 – 10:15	WELCOME AND INTRODUCTIONS <ul style="list-style-type: none">• BLM• USFS• ADOT• FHWA• INTRODUCTIONS: Name; Agency; Job Title;
10:15 – 10:25	WHY ARE WE HERE?
10:25 – 10:35	SUCCESS STORIES
10:35 – 11:00	COMMUNICATION STRATEGIES AT THE PROJECT LEVEL <ul style="list-style-type: none">• Overview of Memorandum of Understanding• Overview of Maintenance Chapter• Overview of Contact Information Chapter <p>How have meetings helped to:</p> <ul style="list-style-type: none">• move a project forward?• resolve issues?• implement better practices?
11:00 – 11:45	LUNCH
11:45 – 12:30	ANNUAL MAINTENANCE MEETING – DISCUSSIONS BASED ON ADOT DISTRICTS (Break into nine groups by ADOT District) <ul style="list-style-type: none">• If you are holding Annual Maintenance Meetings, what has been the outcome? What are your accomplishments? What else can you work on? What are your goals? What is your action plan? What tools or help do you need to accomplish your goals and action plan?• If you have not held Annual Maintenance Meetings, how will you implement them? What is your deadline? What are your goals? What is your action plan? What tools or help do you need to accomplish your goals and action plan?

12:30 – 1:45	ANNUAL MAINTENANCE MEETING DISCUSSION REPORT OUT <ul style="list-style-type: none"> Each group will share their responses to the questions from the Annual Maintenance Meeting discussion.
1:45 – 2:00	PEP AND MEETING EVALUATION – Conclude Annual Meeting
	BREAK
2:15 – 3:45 p.m.	PLANNING COORDINATION MEETING – Please attend if appropriate
2:15 – 2:30 p.m.	BLM – Updates on land use planning and ePlanning
2:30 – 2:50 p.m.	USFS – Updates on land use planning and the Travel Management Plan
2:50 – 3:05 p.m.	ADOT – Overview of current planning including the I-11 Feasibility Study and Planning and Environmental Linkages
3:05 – 3:25 p.m.	ADOT – programming that affects USFS and BLM and the proposed new planning rule
3:25 – 3:45 p.m.	DISCUSSION <ul style="list-style-type: none"> Is this coordination working or should there be further meetings? How did it work over the past year? What can you do to make communication more effective?

68 ATTENDEES – ADOT=28 / BLM=15 / FHWA=8 / USFS=17

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Contact information for the attendees may be found on the website for each agency:

ADOT: <http://ebook.state.az.us/>

BLM: http://www.blm.gov/az/st/en/info/arizona_offices.html

FHWA: <http://www.fhwa.dot.gov/azdiv/>

USFS: http://www.fs.fed.us/contactus/employee_search.shtml

OVERVIEW OF MEETING

This was the sixth annual meeting since the two separate partnerships (BLM, ADOT, FHWA and USFS, ADOT, FHWA) joined forces at their annual meetings in 2007. The partnership continues to grow and mature. Communication continues to increase. The breakout sessions were grouped by region and focused on the annual maintenance meeting. Discussions included if meetings were being held or not, what was being accomplished, if the correct people were invited to attend and how to implement meetings if they were not occurring already.

During the past year, several smaller meetings have been held such as the Steering Committee meetings (senior management from the four agencies) and various subgroup meetings. The agenda for this annual meeting, which involves people from many areas of all four agencies, is developed based on input from the steering committee and the progress of the subgroups.

The commitment and active involvement of the Steering Committee are evidence of the importance of this partnership to all agencies. Following is a list of the Steering Committee members since the previous annual meeting:

- Becky Heick, BLM
- Dallas Hammit, ADOT
- Marjorie Apodaca, USFS
- Michael Kies, ADOT
- Randy Everett, FHWA
- Robert Samour, ADOT
- Steve Boschen, ADOT
- Thomas Deitering, FHWA
- Todd Williams, ADOT

The results of this partnership are also reflected in the active involvement of staff from all four agencies at every level of authority, level of expertise and stage of the project. Partnering is standard operating procedure for project teams involved in designing, constructing, and maintaining the roadways.

Links to Partnering Information and Partnership Documents

“Introduction to Partnering”

<http://apps.azdot.gov/applications/training/Partnering/registration.asp>

Annual Meeting Notes & Presentations for this Partnership

<http://www.azdot.gov/business/programs-and-partnerships/partnering/public-partnerships>

“Guidelines for Highways on BLM & USFS Lands” (including existing MOU’s) and “GUIDELINES FOR LONG-RANGE PLANNING”

http://www.azdot.gov/highways/Roadway_Engineering/Roadside_Development/HwyBLM_USFS.asp

WELCOMING COMMENTS

BLM: Rebecca Heick, Acting Deputy State Director, Lands & Minerals Division

Becky told the group that BLM sees this partnership along with the MOU and the Guidelines Manual as vital tools that will help to streamline processes regarding transportation on the highways. She is a member of the steering committee and relies on this group to give her information about what the partnership should work on. She talked about the importance of sharing information about the partnership, the MOU and the Guidelines manual and talking with others about the benefits of using these tools. This partnership is a benefit to all of the agencies. At the project level, BLM has had much successful collaboration with ADOT over the past year. The value of the partnership is immeasurable.

USFS: Danny Montoya, Acting Deputy Regional Forester (Director of Engineering)

Danny reminded the group about the fire during last year's meeting and said he hoped that this meeting wouldn't have as much excitement. He spoke about how this partnership began, because of difficulties working together on construction projects. The partnership forces us to look at the bigger picture and to develop consistent processes across the state. The relationship has improved and is working smoothly. Looking ahead we should focus our energy on coordination at the local level and in particular for maintenance. Another important area for this partnership to focus on is the standardized easements that Layne Patton has been working to clean up. Working to make sure all of the easements are consistent and in the proper format is very important. Danny thanked those in attendance for taking the time to attend the meeting. He understands there are declining budgets and smaller workforces and that makes it hard to attend meetings like this. This is a great partnership and it is important that it continues to have support.

ADOT: Steve Boschen, Intermodal Transportation Division Director

Steve spoke about his role in ADOT as the person in charge of Highway Operations. On Dec 31st Las Vegas, Nevada got snow. This opened his eyes regarding how ADOT Operations handles a snow event. Arizona's Governor has stated that he wants government at the speed of business. ADOT is also under a hiring freeze and is doing less with less. He believes that this Partnership could fit into governor's vision of how government should move forward. When ADOT is working to deliver projects quickly, the coordination with Federal partners is going to be critical. The partnership makes a huge difference in the coordination. Today, during the district break outs, please make good use of your time. This is where the rubber hits the road.

FHWA: Randy Everett, Assistant Division Administrator

Partnering used to be the key word in the 1980's, but after the meetings we would still point fingers. Today relationships have been built over time and that's why this partnership works. We have a culture of cooperation and that is what we want to build on. A lot of people come and go through the life of a partnership. It is important that we keep telling people where the partnership started and how far it has come. That is why we are together today. We need to continue the discussion and education so that we all own the partnership together. His vision for future: we all communicate and share ownership and cooperation.

WHY ARE WE HERE?

LeRoy Brady, ADOT Chief Landscape Architect spoke about the partnership, how it began and what has been done so far. LeRoy has been involved in the partnership for many years. He told the group that he has worked for USFS, BLM and ADOT giving him a unique perspective about the partnership.. He said that the importance of interdisciplinary involvement was stressed early on in the partnership. This partnership started as a result of a project on SR 87 from SR 188 to Rye. This project set the stage for creating the partnership. The relationships and learning to work with people in other agencies is important. Working with other disciplines and developing the relationship down within the organization is important. We have come a long way and as issues come up we will build success stories. Every group involved in a project has an agenda. We need to continually strive to move forward to help each group to be successful by working toward common goals. Each of our organizations is evolving and status quo doesn't work, things change and we must change and look for opportunities to work together. We must recognize our different priorities and respect each other's expertise as we move through projects. Going forward, the emphasis on maintenance is important since ADOT's budget for construction is being reduced and ADOT is moving toward emphasis on maintenance of roadways. If you have a question, the manual probably has an answer. If it doesn't, work on an answer together.

The partnerships began in the 1990's. The first MOU with the USFS was signed in 1992. The MOU with BLM was signed in 1997. Both were updated in 2008 and resigned at the annual meeting. Initially this was two separate partnerships. In 2006 the two partnerships joined to become the "4 Agency Partnership". This partnership has over 20 years of history.

SUCCESS STORIES

Ed Kender, BLM Lower Sonoran Field Manager and Bruce Fenske, ADOT Yuma District Maintenance Engineer gave a presentation about Project Daylight. Ed recognized the following people who were also involved in this project:

- Paul Patane, ADOT Yuma District Engineer
- Dave Scarbrough, BLM
- Rod Lane, ADOT Tucson District
- Mick Hont, ADOT Tucson District

Project Daylight was conceived in 2010 in response to a growing problem with criminal activity and drug smuggling along I-8. BLM sought a partnership with ADOT as the primary manager of the Federal Highway System to help this project move along. The presentation has been posted with the meeting notes on the ADOT Partnering Office [web page](#).

COMMUNICATION STRATEGIES AT THE PROJECT LEVEL

An overview of the Memoranda of Understanding and the Maintenance and Contact Information chapters of the “Guidelines for Highways on BLM and Forest Service Lands” was provided. The facilitator provided instructions for the afternoon discussion regarding the Annual Maintenance Meetings and how the MOU and information from the “Guidelines” should be used for the discussion.

Three people told stories about coordination at the field or project level over the last few years. These stories were shared to give others insight into how the partnership is working and how coordination can and should happen at the project level. They focused on examples that helped to move a project forward, resolve issues or implement better practices.

Joel Mona from the Tonto NF shared six examples of the partnership in action.

1. The first example was the premature end of the February 2014 meeting. Jennifer Toth, the ADOT State Engineer at the time, addressed the group and said we needed to evacuate the building now! It was an efficient use of time because it was definitely not too early since some of us could actually feel the heat as we got in our vehicles and as far as I know we all escaped without harm and it was orderly/even courteous as we drove behind the building and turned onto 22nd Avenue.
2. The Doubtful Canyon Project on SR 260 east of Payson received the 2014 (ARTBA) American Road and Transportation Builders Association – Globe Environmental Awards for projects in the \$10M-\$100M range. This was a three mile long project converting and realigning a two lane undivided roadway to a four lane divided highway. Six bridges, seven miles of elk fence and excellent coordination between ADOT; contractor; Arizona Game and Fish; and Forest Service on many complicated issues.
3. The third example is related to US 60 Silver King and Superior Streets project. The design and all of the cultural and environmental work is complete and the project is scheduled to advertise next month. This is a \$45M project. The ADOT consultant working on the project called Joel and told him that there is approximately 35,000 CY of waste from forest land and 73,000 CY from non-forest land for a total of 108,000 CY of waste. ADOT asked if the waste from non-forest service land could be placed in the Defiance Pit 1.5 miles south of Superior. Joel called the District Ranger in Globe, quickly explained the situation and asked if ADOT could place the waste that comes from the Forest into Defiance Pit (back on the Forest)? His response was yes. Joel asked if ADOT could place the waste from the non-forest part of the project in the pit. The District Ranger asked why Joel thought he should allow that. Joel explained that it would help the project from a haul distance standpoint and will ultimately save the taxpayer money. The District Ranger paused for a few seconds and said “OK we can do that”. Joe thanked him. It was that simple. Joel sent ADOT a short list of conditions regarding the material such as no debris and seeding when complete. It took 10 minutes not ten days or weeks – because of trust.
4. District Meetings have been taking place. There was one in Globe a couple months ago and one is scheduled in Phoenix. There were two meetings with the Prescott District last year and both of them were productive. They were attended by BLM, FHWA, three forests and ADOT maintenance. These meetings were worth it! I personally was very skeptical about the time. They ended being productive discussions about lines of communication, working during fire restrictions, noxious

weed treatment and hazard tree removal. I think it actually helps the forests involved be more consistent in how we communicate and interact with ADOT. The District Environmental Coordinator has coordinated these meetings diligently at the District Engineer's direction.

5. Another example of the partnership in action is the Request for Appropriation Process. This is the means by which ADOT gets the right of way it needs for projects on BLM and Forest Service Lands. Briefly, FHWA tells the Forest Service or BLM that land is needed for a highway project and we (provided many conditions have been satisfied) respond to FHWA with a letter of consent. The statutory requirement (law) requires us to respond within 120 days and ADOT had been including that time in the project schedules. Since we are included in the project development and environmental clearance processes there is never a surprise in the request for appropriation of lands. We are clued in when the request for consent is coming (following environmental clearance) and try to have a draft response ready for Forest Supervisor signature. In the past years there have been three requests. One on SR 87 (three days) and two on US 60 (zero days & 12 days). The average response time from the FHWA Division Administrator signing date to Forest Supervisor consent date has been five days. No extra time or effort was required to turn them around quickly and it has helped get the projects advertised in the FY planned. Why can this be completed so quickly? Because we trust FHWA won't ask for the land unless needed and the Forest Supervisor trusts that the parties involved have done the environmental and cultural processes required. Without the partnership I am fairly certain that our consent would not be that timely.
6. Freedom of Information Act (FOIA) request. Information was being gathered to provide to ADOT for a project being planned and I needed information from a co-worker who was very busy. He gave me some of what I needed and then said if they need more then they have to turn in a Freedom of Information Act Request and I thought, "You've got to be kidding me". This is a hardworking top performing person who is very young and had no idea why this suggestion seemed so unfortunate to me. So I explained about our partnership and that didn't seem to satisfy him so I showed him our MOU between the Southwestern Region, ADOT and FHWA. Well he had never seen an MOU and he read it. The next day he thanked me for explaining why we had the partnership and how it served the public for us to work together cooperatively and gave me the rest of the information needed for the project. So what is the point? The partnership is not static and needs maintenance with new people that are unfamiliar with the commitments that have been made to work together cooperatively.

Kris Gade, ADOT Roadside Resources Specialist from the Environmental Planning Group shared information about the Environmental Assessment (EA) that is underway regarding herbicide treatment on BLM lands. Kris and Lisa Thornley from BLM have worked closely on this project and Tim Hughes and Matt Basham from BLM were also involved. The federal agencies that sign off on Pesticide Use Proposals (PUP) need to be able to reference a NEPA document. Since 2003 an EA has been in place with the USFS but there has not been one in place for BLM. Because of this partnership, the process to create the EA has been relatively easy considering the scope of work. It was accomplished with only a couple of meetings and then email and phone calls. The scope was expanded to include construction projects, to ensure the document would be adopted by FHWA when it was complete and to align the

ADOT and BLM processes for cultural resources. They held a two hour meeting to work out these details. Having the annual maintenance meetings has led to other partnerships between the agencies. These partnerships are streamlining processes. The implementation plan is being developed. Currently the plan is for each PUP to be in place for three years with an annual maintenance plan to update the PUP if needed.

Dave Edwards, ADOT Right of Way told the group about the effort undertaken over the last few years to correct issues with imperfect rights of way on USFS lands. Dave worked with Layne Patton from FHWA, Ryan Domsalla from Apache -Sitgreaves, Judy Adams from Coconino and Terrin Lane from Tonto. The support and cooperation from these people was instrumental in getting the highway easement deeds perfected. This was a huge effort involving approximately 6,000 acres of USFS lands. Without the partnership, this would have been a very difficult task to accomplish.

ANNUAL MAINTENANCE MEETING – DISCUSSION BASED ON ADOT DISTRICTS

Annual maintenance meetings are a requirement of the MOU. At a previous annual meeting, the various areas of the state had agreed to focus on using these meetings to improve communication and relationships. For this meeting, the participants were moved into groups geographically based on the nine ADOT Districts with the USFS, BLM and FHWA staff participating in the group that matched their area of responsibility. The groups were given 45 minutes to discuss the following topics. Each group gave a report about the discussion and action plan they created.

- If you are holding annual maintenance meetings, what has been the outcome?
 - What are your accomplishments?
 - What else can you work on?
 - What are your goals?
 - What is your action plan?
 - What tools or help do you need to accomplish your goals and action plan?
- If you have not held annual maintenance meetings, how will you implement them?
 - What is your deadline?
 - What are your goals?
 - What is your action plan?
 - What tool or help do you need to accomplish your goals and action plan?

Following is a summary of the report and action plan from each group.

Flagstaff

The group that gathered at the Flagstaff District table agreed that the coordination and communication is good overall at the project level. One area that was identified for improvement is at the end of each fiscal year when ADOT maintenance receives year end money that needs to be spent quickly. Clearances and coordination needs to happen quickly. They discussed creating a bucket list of maintenance projects and getting clearances early on those so that when funding is available the projects are ready to go. They also discussed inviting the National Park Service to the annual district maintenance meeting. This group does have annual meetings in Flagstaff and will continue doing so. They have had many successful coordination efforts such as:

- Material from cuts has been stockpiled on forest lands so that forest can use it for future projects.
- The Slide Fire provided several opportunities for coordination including traffic control, sharing of loads of concrete, vegetation coordination including extending the clearing limits and discussions about mitigations and permit requirements.

Globe

The group that gathered at the Globe District table agreed that some annual coordination meetings have occurred. They made a commitment to having an annual maintenance meeting for both forests, starting in January 2016. They agreed that good communication exists between both forests and ADOT. They set goals to:

- Increase communication and coordination by developing clear understandings of roles and creating email distribution lists. This will make work easier for maintenance field activities.

Holbrook

The group that gathered at the Holbrook District table agreed that the area is unique because there are not very many forest roads. Their action plan included the following goals:

- Meet yearly with USFS to identify areas of concern and share maintenance work plans.
- Contact the Safford BLM office to determine if a meeting is needed.

Kingman

The group that gathered at the Kingman District table agreed that most of the highways in the District are through BLM lands although there are a few miles on the Coconino NF. They hold regular meetings with the BLM field offices and Game and Fish staff is also invited to the meetings. The benefit to these meetings is the relationship building that helps during issues on projects. These meetings will continue. The action plan for this group includes:

- ADOT Kingman District Permits staff will be involved in the BLM Kingman Field Office Travel Management Plan (TMP) public meetings.
- ADOT Kingman District Permits staff will identify access for the Lake Havasu City and Kingman Field Office TMP.
- Information about upcoming public meetings will be added to the agenda for the regular coordination meetings.

Phoenix

The group that gathered at the Phoenix District table has already scheduled an annual maintenance meeting for March 23, 2015. This group realized that the manual and MOU reference design. They agreed to get everyone involved in meetings and they will put together some maps as tools for coordination.

Prescott

The Prescott District group has held three annual partnering meetings that included four forests. They agreed to the following action plan:

- Rotate the location of meetings to more central locations.
- Share email addresses and organizational charts.
- Resolve issues at the District level as much as possible.

- Identify points of contact regarding tree removal including who to contact to reach agreement that if there is an urgent safety concern they agree to remove the tree first and then provide notice.
- Discuss cultural clearances for maintenance projects and the possibility of creating a statewide or district map for areas that have already been cleared for cultural resources.

Safford

The group that gathered at the Safford District table schedule agreed to:

- Schedule a District coordination meeting with a clearly defined agenda including topics from the next three bullets. They will coordinate between Safford and Tucson and provide maps in advance for projects, maintenance projects and planning.
- For planned maintenance activities they will:
 - Send info about which projects will be discussed at the District coordination meeting.
 - Discuss major maintenance activities at the District and project meetings.
 - Define maintenance activities such as roadway, within or outside ROW, involvement of each agency, roles/responsibilities of each agency, contact list, describe if the activity is to replace, upgrade, add or remove.
- For local government projects administered by ADOT, coordinate communication between all parties involved. Prepare ahead of time with maps to determine which of multiple field offices need to be contacted.

Tucson

The group that gathered at the Tucson District table had not held an annual coordination meeting in the past. The discussed what meetings would look like and what should be included. The goals they set are:

- Plan a meeting to establish roles and responsibilities and to review the Guidelines manual.
- Include project managers from development in the meeting.

Yuma

The group that gathered at the Yuma District table doesn't have any forest service land, but have four different BLM field offices. They hold four meetings each year with two of the field offices, but still have two field offices that they need to meet with. They agreed to:

- Plan a meeting with the Lower Sonoran Field office by end of the month and continue to meet on a semi-annual basis.
- Discuss the issue that was identified regarding storing RAP in pits on BLM. This is allowed in the ADOT Safford District but has not been allowed in the ADOT Yuma District. Bruce Fenske will provide a letter from the Hassayampa Field Office to Ed Kender and Dave Scarbrough will research other states to for information about this subject.

Question and Answer Session

Attendees were invited to ask questions, share success stories, congratulations, issues or suggestions.

- Question: What is the status of ongoing effort to establish a programmatic agreement for operations/maintenance?
 - Answer: The agreement was drafted and nearly ready for implementation however changes in management brought different ideas to the table and implementation was put on hold. The original agreement outlined every specific maintenance activity that ADOT does, but not location or other environmental specifics. Currently ADOT is drafting a process that will include the type of activity, land ownership, location and approved actions or coordination requirements on a statewide level. ADOT is also working on programmatic agreements for cultural resources. These agreements will help resolve the issues the subgroup was working to resolve.
- Question: It seems coordination with BLM and USFS for projects is lacking. What can be done about this?
 - Answer: The person bringing up this topic was asked to summarize concerns and provide examples in an email for the facilitator to take to the steering committee.
- Question: Other areas of ADOT have issues that impact BLM and USFS such as salt storage and ports of entry. Are other areas invited to the annual maintenance meetings?
 - Answer: It was suggested that other ADOT groups, such as ECD, MPD and FMS, should be invited to the annual maintenance meetings as appropriate.

Partnering Evaluation Program (PEP)

The Partnering Evaluation Program was reviewed and evaluations were distributed to the group. The Goals and Subgoals being evaluated are listed below. The evaluation was to be based on the time period of October 17, 2012 to February 19, 2015. The scores and comments are included in this report.

- 50 out of 68 attendees completed the PEP Evaluation
- 4 evaluations did not include the agency or name of the person – Listed as “other” in the report
- 15 evaluations included only the agency – the name of the person was not included
- A few evaluations with scores of less than 3.0 did not include comments

GOALS & SUBGOALS

Quality: Interagency products meet all 4 agencies' needs and missions; Processes, procedures and documents are clear; Data is available when needed.

Communication: Open, honest, timely, effective and productive meetings; Include and inform proper team members; Identify and discuss issues and note required actions; Track the completion of all recommendations from the annual meeting and report accomplishments at the next meeting; Share information using many vehicles; Involve all players; Actively engage all USFS Rangers and all BLM District and Field Managers in explaining both MOU.

Issue Resolution: Issues are clearly defined; Obtain early agency buy-in; Maintain commitment to using resolution process; Follow escalation protocols; Honor past commitments; Maintain a solutions-oriented attitude; Recognize need for flexibility especially to meet public safety needs; Support decisions.

Teamwork & Relationships: Trust and respect established through accountability, follow-through, honest communication, integrity, and treating others how you would like to be treated; Issues resolved jointly; Impacts to others are considered when making decisions; Pride in accomplishments; Flexibility and open to alternate ways; Take ownership of activities; Understand and honor differences; No hidden agendas; PEP evaluations completed when requested.

Schedule: Activities, action items and deliverables are completed on time; Take actions to address schedule variances;

Planning Coordination: Integrate ADOT and FHWA transportation needs with BLM Land Use Plans and USFS Plans; Use an interdisciplinary approach throughout the process.

Efficient Review Process: Involve all relevant parties early; Share resources; Strive for single point of contact; Focus on pertinent information.

Environmental Review Process: Consensus on environmental review process; Roles & responsibilities clearly defined; Provide meaningful input during environmental development & review phases of projects. Understand each agency's requirements under NEPA.

PEP Reports November 17, 2012 to February 19, 2015

Scores

	Evaluator Type	Period	Qty	Comm	IR	TW	Sched	PC	ERP	ENV	AC	Avg
	USFS	2/2015	3.00	3.50	3.50	3.00	3.00	3.50	3.00	3.00	0.00	3.19
	USFS	2/2015	3.00	3.50	3.00	3.00	3.00	2.50	3.50	3.00	0.00	3.06
	USFS	2/2015	3.50	3.50	3.50	3.50	3.50	0.00	3.00	3.00	0.00	3.36
	Other	2/2015	3.50	4.00	3.50	4.00	4.00	3.50	3.50	3.50	0.00	3.69
	Other	2/2015	3.50	3.50	2.50	3.50	0.00	3.00	0.00	2.50	0.00	3.08
	Other	2/2015	3.00	3.50	3.50	3.00	4.00	3.00	3.50	3.00	0.00	3.31
	Other	2/2015	3.50	3.50	3.00	4.00	4.00	3.00	3.00	3.50	0.00	3.44
	FHWA	2/2015	3.50	3.50	3.50	3.50	3.50	0.00	3.50	3.00	0.00	3.43
	FHWA	2/2015	3.50	0.00	3.50	3.00	4.00	3.00	3.50	3.50	0.00	3.43
	ADOT	2/2015	3.50	3.50	3.50	3.50	4.00	3.00	3.00	4.00	0.00	3.50
	ADOT	2/2015	3.00	3.00	3.00	3.00	4.00	3.50	3.50	3.50	0.00	3.31
	ADOT	2/2015	3.00	3.00	3.00	3.00	4.00	3.00	3.00	3.00	0.00	3.13
	ADOT	2/2015	3.00	0.00	3.00	4.00	3.00	3.00	3.00	3.00	0.00	3.14
	ADOT	2/2015	3.00	3.50	4.00	4.00	3.50	0.00	3.50	4.00	0.00	3.64
	ADOT	2/2015	3.50	3.00	3.00	4.00	3.50	0.00	3.50	3.00	0.00	3.36
	BLM	2/2015	3.50	3.50	3.50	3.50	3.50	3.50	3.50	3.50	0.00	3.50
	FHWA	2/2015	3.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3.50
	USFS	2/2015	3.50	2.00	3.00	3.00	3.50	3.50	3.00	3.50	0.00	3.13
	BLM	2/2015	3.50	3.00	3.00	3.00	3.00	3.00	2.50	0.00	0.00	3.00
	ADOT	2/2015	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	FHWA	2/2015	3.00	3.00	3.00	2.50	3.00	3.00	3.00	3.00	0.00	2.94
	BLM	2/2015	3.50	4.00	3.50	4.00	3.00	3.00	3.50	2.50	0.00	3.38
	ADOT	2/2015	3.50	2.50	0.00	3.00	3.00	3.00	3.50	3.00	0.00	3.07
	ADOT	2/2015	4.00	4.00	3.50	4.00	3.00	0.00	3.00	3.00	0.00	3.50
	BLM	2/2015	3.50	4.00	3.50	3.50	3.00	3.00	3.50	3.00	0.00	3.38
	ADOT	2/2015	3.00	3.50	3.50	2.50	3.00	0.00	3.50	4.00	0.00	3.29
	BLM	2/2015	3.50	3.50	3.50	3.50	2.50	3.00	0.00	3.00	0.00	3.21
	USFS	2/2015	2.50	3.50	3.00	3.50	3.00	3.50	2.50	2.50	0.00	3.00
	FHWA	2/2015	3.50	3.00	3.50	3.50	4.00	4.00	4.00	4.00	0.00	3.69
	ADOT	2/2015	3.00	3.00	2.50	2.50	0.00	4.00	3.00	2.50	0.00	2.93
	ADOT	2/2015	3.50	4.00	3.50	4.00	3.50	4.00	3.50	3.50	0.00	3.69
	ADOT	2/2015	3.50	3.00	3.50	3.50	3.50	3.50	0.00	3.00	0.00	3.36
	USFS	2/2015	3.50	3.50	3.50	4.00	3.50	3.50	3.50	3.50	0.00	3.56
	USFS	2/2015	3.00	3.50	3.50	3.50	0.00	3.00	2.50	0.00	0.00	3.17
	ADOT	2/2015	3.50	3.50	3.50	4.00	3.00	3.50	3.50	3.00	0.00	3.44
	USFS	2/2015	3.50	3.50	3.50	4.00	3.00	3.00	3.50	0.00	0.00	3.43

BLM	2/2015	3.50	3.00	3.50	3.50	0.00	3.50	3.00	3.00	0.00	3.29
BLM	2/2015	4.00	3.50	4.00	4.00	3.50	3.50	3.50	3.50	0.00	3.69
USFS	2/2015	4.00	3.50	4.00	4.00	3.00	3.00	3.50	3.00	0.00	3.50
USFS	2/2015	3.00	3.50	3.50	3.00	3.00	3.00	3.50	3.00	0.00	3.19
ADOT	2/2015	3.50	3.50	3.00	4.00	3.00	3.50	3.50	3.00	0.00	3.38
FHWA	2/2015	3.50	3.50	3.50	3.50	3.00	3.00	3.00	3.50	0.00	3.31
ADOT	2/2015	3.00	3.00	3.00	3.50	4.00	3.00	3.00	3.00	0.00	3.19
BLM	2/2015	3.50	3.00	3.50	2.50	3.00	3.50	3.50	3.00	0.00	3.19
FHWA	2/2015	3.50	3.50	3.50	3.50	3.50	3.50	3.50	3.50	0.00	3.50
USFS	2/2015	3.00	3.50	3.50	3.00	3.50	3.50	3.50	3.50	3.50	3.39
ADOT	2/2015	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
USFS	2/2015	3.50	4.00	3.50	3.50	3.50	4.00	3.50	3.50	0.00	3.63
ADOT	2/2015	3.50	4.00	4.00	4.00	3.50	3.50	3.50	3.50	0.00	3.69
USFS	2/2015	3.50	3.50	3.50	3.50	3.00	3.00	3.00	3.00	0.00	3.25
BLM		3.56	3.44	3.50	3.44	3.07	3.25	3.29	3.07	0.00	3.34
USFS		3.27	3.42	3.42	3.42	3.21	3.25	3.19	3.14	3.50	3.30
FHWA		3.43	3.30	3.42	3.25	3.50	3.30	3.42	3.42	0.00	3.38
ADOT		3.31	3.33	3.30	3.53	3.43	3.38	3.30	3.25	0.00	3.35
Other		3.38	3.63	3.13	3.63	4.00	3.13	3.33	3.13	0.00	3.40
All Stakeholders		3.36	3.40	3.37	3.46	3.36	3.28	3.28	3.20	3.50	3.34

Comments

Evaluator					
Type	Period	Type	Comment	Eval Type	Eval
BLM	2/2015		Coordination with Flagstaff District remains very good.	Quality	3.50
USFS	2/2015		Neutral- first meeting/ the Annual District Mtg. was more beneficial.	Quality	2.50
FHWA	2/2015		Coordination with project managers taking leadership and making agency contacts could be improved.	Quality	3.50
ADOT	2/2015		I don't interpret w/BLM/FS on a regular basis. Typically not at this meeting.	Quality	0.00
ADOT	2/2015		Need, Better maps on projector for BLM.	Quality	3.00
ADOT	2/2015		There is room to improve.	Quality	3.00
ADOT	2/2015		Good communication- desire to work w/partners is good.	Quality	3.50
ADOT	2/2015		Continue maintenance coordination effort.	Quality	3.00
BLM	2/2015		More effective/consistent communication will help.	Communication	3.00
BLM	2/2015		One constant but simple problem is responsiveness to emails and phone calls. We can all be more productive in we increase our responsiveness	Communication	3.50
BLM	2/2015		Exceptional effort to communicate.	Communication	4.00
BLM	2/2015		Meetings are beneficial and important to coordination efforts	Communication	4.00
USFS	2/2015		Email info has been good.	Communication	3.50
USFS	2/2015		One constant but simple problem is responsiveness to emails and phone calls. We can all be more productive if we increase our responsiveness.	Communication	3.50
USFS	2/2015		Add USFS" forest Spvrs and District Rangers.	Communication	3.50
USFS	2/2015		It doesn't always occur, steps being taken to achieve this goal.	Communication	2.00
FHWA	2/2015		See above, especially statewide projects.	Communication	3.00
ADOT	2/2015		Current organizational charts would be helpful as part of the handouts.	Communication	3.00

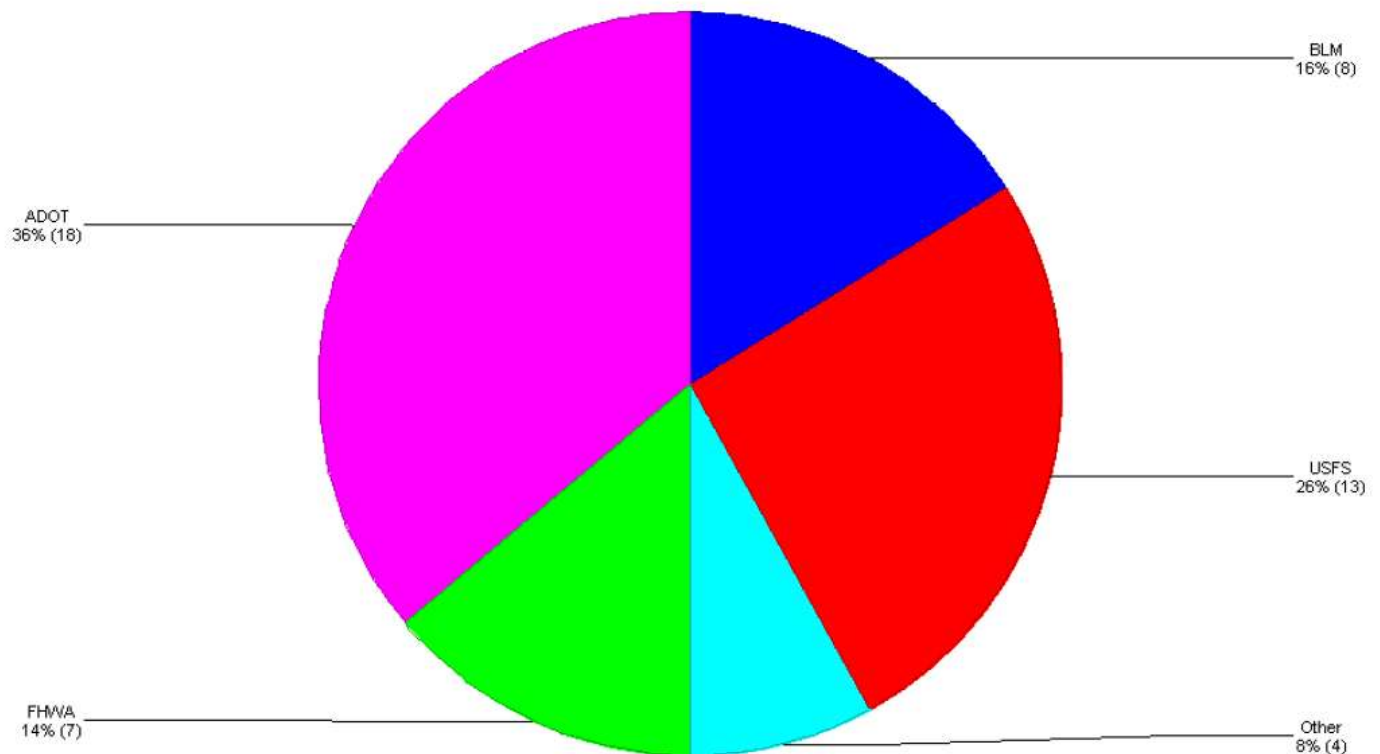
Evaluator					
Type	Period	Type	Comment	Eval Type	Eval
ADOT	2/2015		MOU was not discussed in depth.	Communication	0.00
ADOT	2/2015		Wider distribution of meeting purpose and actions would benefit the process. It would allow more staff at ADOT to support the efforts (e.g. distribute minutes, etc. to senior staff at District, articles, in newsletter)	Communication	3.00
ADOT	2/2015		Good to some districts-needs improvements in other districts.	Communication	2.50
ADOT	2/2015		Great discussion at the table came up with goals and action plan to coordinate a dist. meeting to include BLM and other appropriate stakeholders.	Communication	4.00
BLM	2/2015		It would help if each meeting had notes sent to participants regarding action items and general contents.	Issue Resolution	3.00
BLM	2/2015		To the best of my knowledge this is occurring.	Issue Resolution	3.50
BLM	2/2015		Nothing has needed elevation in years.	Issue Resolution	4.00
BLM	2/2015		Issues are identified and team works toward common resolution.	Issue Resolution	3.50
USFS	2/2015		Met when in contact with the correct folks.	Issue Resolution	3.00
USFS	2/2015		Nothing has needed elevation in years	Issue Resolution	4.00
USFS	2/2015		I've been in my position 1 year and haven't dealt with issues resolution yet.	Issue Resolution	3.50
Other	2/2015	TA	Response from BLM can take extended periods of time	Issue Resolution	2.50
ADOT	2/2015		Processes/issues were raised and discussed by table of team members.	Issue Resolution	0.00
ADOT	2/2015		Thanks to Layne Patton and Paul-ADOT environmental for resolving ROW issues.	Issue Resolution	4.00
ADOT	2/2015		Certainly room to improve-action plan in the works.	Issue Resolution	2.50
BLM	2/2015		Very good overall.	Teamwork and Relationships	4.00
BLM	2/2015	PR	Good team work with give and take.	Teamwork and Relationships	4.00
USFS	2/2015		Great teamwork with ADOT and other partners @ Annual District Mtg.	Teamwork and Relationships	3.50
USFS	2/2015		Very good overall.	Teamwork and Relationships	4.00
FHWA	2/2015		Local project managers are often not coordinating with everyone, change in personnel are an issues. Need to have engagement in Tucson district with BLM.	Teamwork and Relationships	2.50
FHWA	2/2015		Great coordination w/ADOT during emergencies, especially slide fire and folding corners	Teamwork and Relationships	3.50
ADOT	2/2015		It is apparent that most of those present care about this partnership.	Teamwork and Relationships	3.50
ADOT	2/2015		Table mates were pleasant.	Teamwork and Relationships	0.00

<u>Evaluator</u>	<u>Type</u>	<u>Period</u>	<u>Type</u>	<u>Comment</u>	<u>Eval Type</u>	<u>Eval</u>
ADOT		2/2015		Just met Ed Kender of BLM but he is easy to work with. This is a great opportunity to meet staff at other agencies.	Teamwork and Relationships	4.00
ADOT		2/2015		Meeting in the future will improve this team.	Teamwork and Relationships	2.50
ADOT		2/2015		Overall, good relationships. Great group to work with, we've had a few coordinated processes over the last year that mutually benefited multiple Agencies.	Teamwork and Relationships	3.00
ADOT		2/2015		Sometimes ADOT escalates to other Agencies without gathering facts internally.	Teamwork and Relationships	2.50
ADOT		2/2015	PR	Overall good relationships. Great group to work with. We've had a few coordinated processes over the last year that mutually benefited multiple Agencies.	Teamwork and Relationships	4.00
BLM		2/2015		Good in some Districts, needs improvement in other Districts.	Schedule	2.50
ADOT		2/2015		Past meetings were held it appears. Followup - this means on maintenance is still being introduced.	Schedule	0.00
USFS		2/2015		Appreciated ADOT providing comments on draft forest plans from a statewide stand point.	Planning and Coordination	3.50
Other		2/2015		Working on San Carlos RMP planning, ADOT a cooperative Agency.	Planning and Coordination	3.00
ADOT		2/2015		This was not discussed at table break out sessions.	Planning and Coordination	0.00
ADOT		2/2015		Can be better w/ coord. of year end maintenance money process	Planning and Coordination	3.50
BLM		2/2015		Information doesn't always go to the correct people.	Efficient Review Process	2.50
USFS		2/2015		Some projects are not especially getting planning folks into correct resource folks.	Efficient Review Process	2.50
USFS		2/2015		Addressed today in action plan	Efficient Review Process	2.50
ADOT		2/2015		A GIS map of ROW where 100% data recovery has occurred would be very beneficial to FS and BLM reviewers. This map could be provided to key FS/BLM project review staff to speed project review along. This map could be provided on ADOT district basis. Map need not identify cleared sites but a location blog. EPG poles and train.	Efficient Review Process	0.00
BLM		2/2015		Need clarification on who does what and when.	Environmental Review Process	2.50
BLM		2/2015		Environmental review processes especially with BLM should be stream lined and less cumbersome.	Environmental Review Process	3.00
USFS		2/2015		Better communication with contract planning projects.	Environmental Review Process	2.50
USFS		2/2015		In ability to respond to short-turnaround maintenance projects is limited due to budget and staffing constraints.	Environmental Review Process	3.50

Evaluator					
Type	Period	Type	Comment	Eval Type	Eval
Other	2/2015		See comments for (4) ADOT-BLM-FHWA use different processes and templates for NEPA and compliance-can be issued.	Environmental Review Process	2.50
ADOT	2/2015		Meeting in the future will improve this process.	Environmental Review Process	2.50
ADOT	2/2015		Great idea to have annual maintenance (i.e.) Staff level meetings. It builds relationships.	Environmental Review Process	3.00
ADOT	2/2015		We still need to finalize maintenance agreements and programmatic	Environmental Review Process	3.50
BLM	2/2015		Can we discuss FHWA-long term transportation planning program that is active in other Western States? These are Regional efforts.	Additional Comments	0.00
BLM	2/2015		Just had a lot of problems with SR86 and the 90 Bridge.	Additional Comments	0.00
BLM	2/2015		Very helpful to hear other districts successes and challenges to be considered and applied to our Field Office.	Additional Comments	0.00
BLM	2/2015		ADOT Flagstaff District is a great partner and has been instrumental to maintaining the partnership meetings by scheduling and conducting them.	Additional Comments	0.00
USFS	2/2015		Updated email list of contacts.	Additional Comments	0.00
USFS	2/2015		Good meeting. Excellent facilitation.	Additional Comments	0.00
USFS	2/2015		I will do what I can to try and resolve any issues around ADOT Maintenance and hurdles that need to be removed when working on FS Lands	Additional Comments	0.00
USFS	2/2015		Overall this Partnership is working and with more efficient communication will be even better	Additional Comments	0.00
USFS	2/2015		Seems to work getting well overall on ADOT, District/agency managers, meet regularly and work most issues out locally.	Additional Comments	0.00
FHWA	2/2015		No experience can't comment	Additional Comments	0.00
FHWA	2/2015		There have been some substantial accomplishments involving FS and BLM over the past year, however I would admit that many took considerable time to complete. The partnering is working well in some parts of the State, but not all and there is room for improvement.	Additional Comments	0.00
FHWA	2/2015		4-Agency Partnership is very effective and has created excellent communication and coordination across borders and boundaries of Agencies.	Additional Comments	0.00
FHWA	2/2015		Needed Fish and Wildlife at the the table, no representation	Additional Comments	0.00

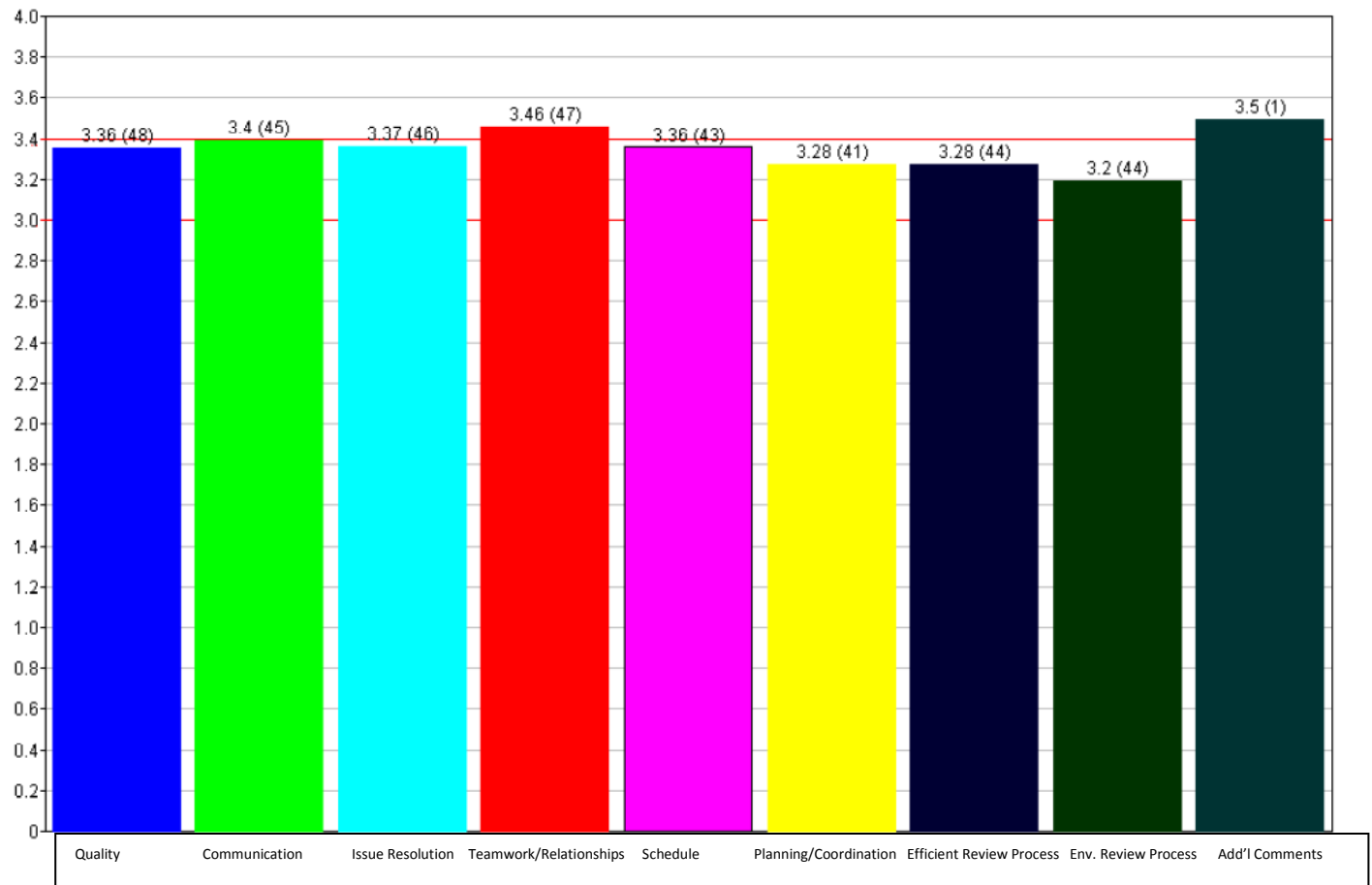
Evaluator					
Type	Period	Type	Comment	Eval Type	Eval
ADOT	2/2015		Having the District Environmental Coordinators present would be beneficial.	Additional Comments	0.00
ADOT	2/2015	PR	I-15 Bridge 6 EA with Arizona Strip BLM was completed quickly and efficiently, very good communication and resolution of issues as they arose.	Additional Comments	0.00
ADOT	2/2015		A good meeting that works to bring the agencies together. For each district how many approved plans have been approved? This is part of the agreement, but is it being widely used?	Additional Comments	0.00
ADOT	2/2015		First time attending/participating	Additional Comments	0.00

PEP Participation By Partnership - (4 AGENCY PARTNERSHIP) BLM, USFS, FHWA, ADOT



% Participation Based Upon 50 Evaluations (Nov 2012 - Feb 2015)

PEP Goals By Partnership - (4 AGENCY PARTNERSHIP) BLM, USFS, FHWA, ADOT



Data Is Based Upon 50 Evaluations (Nov 2012 - Feb 2015)

MEETING EVALUATION SUMMARY

Scores are based on 49 evaluations. Some did not score all questions. Comments are exactly as written.

1. Rate how valuable this workshop is for you. 4.04 out of 5 (10 at 5; 31 at 4; 6 at 3; 1 at 2)

What about this workshop was most valuable to you?

- Meeting some BLM/USFS employees face to face.
- Face to face coordination/communication is very valuable.
- Working with ADOT districts as applicants developing an action plan.
- Face to face accountability for past commitments by our districts.
- Sharing of information from the teams, identifying valuable ideas for other districts to consider incorporating into their processes.
- Networking/addressing issues.
- Meeting the various folks.
- Networking opportunities and sharing of successes.
- It's a good forum to network.
- Chance to meet people and look for more global solutions to issues. Take advantage of others' successes.
- Opportunity to talk to ADOT reps.
- New to ADOT – good introduction to process- goals and objectives.
- Success stories- meeting new people.
- Hearing ideas from other districts.
- Arranging for a yearly maintenance meeting.
- This meeting was valuable – met key players and heard about improvements that can be made.
- District reports.
- Discussion in small groups on how to improve coordination.
- Focus on maint. mtg. happening. Good success stories.
- Discussion was centered around maintenance, this is not an eligible federal item. So, my participation was very limited. However, I gained insight of the agencies communication efforts.
- Getting a meeting scheduled for the ADOT Phoenix District maintenance meeting.
- Coordination/face time with other agency personnel.
- Meeting personnel from USFS and BLM.
- Meeting people/making contacts. Listening to issues that other folks are having.
- Meeting with district folks and understanding the breakout of all the districts clarification of statewide MOUs.
- Getting to know faces and organizations from other parties.
- Meeting face to face with our partners. Hearing what different districts are doing around the state.
- Meeting our partners.
- Candid discussions on how we can improve.
- Getting to know each other and talking over projects.
- A well organized thoughtful meeting.
- Renewing relationships with folks and making new contacts as agency turnover continues.
- Listening to the successes and challenges of other districts was the most valuable.
- Hearing the success stories.
- Putting faces with names.
- Relationship bldg. with partners. Better understanding of other agency protocols/roles/responsibilities.
- Discussion about annual maintenance meetings with district.

- The positive stories- hearing issues on other forests and how we worked together as partners to get them resolved.
- Hearing about other coordination efforts in the state.
- Networking and hearing about issues with BLM elsewhere in the state.

2. What would have improved this workshop?

- Not sure.
- Greater presence of appropriate district personnel.
- It may be valuable to bring FWS to the table. ADOT projects often require coordination with all agencies. ADOT/USFS/BLM/FWS/FHWA.
- Slightly more time to interact with others outside district contacts.
- No suggestions.
- Ask the presenters from the breakout sessions to introduce themselves as they begin their presentations. Do you think ADOT HQ table would be helpful? RW/Cons/Matls, HQ Development Environ. Planning. Just a thought.
- Expand success stories power point presentations. Discuss problems.
- Maybe have more district highlights. Have each district report on the past years collaborations and challenges.
- Full representation from each agency.
- Because some of us are in more than one district it would have helped to.
- Maybe get Parks Services and AZ State Land involved in this process.
- Presentations on statewide (or “broad”) topics of interest- e.g. dealing with cultural resource issues, desert tortoise, wild horse and burros, herbicide EA presentation and input etc.
- Coffee or iced tea ☺.
- More specific success stories – like Yuma/BLM work on I-10 sharing info on IGA with ADOT employee so they shared info instead of FOIA.
- Overview of ADOT roles/respon. Overview of FHWA roles/respon.
- Have more project successes/failures. Want to see what others are doing.
- I really can’t think of anything.
- Having DEC’s present- providing organization charts for each agency.
- A list of participants, their titles, contact #s, office and agency and/or forest they work for, etc.
- A few more of the technical environmental specialists from the agencies (bio cultural that do project reviews) this is where we have issues on project development.
- Since I am a planner, much of agenda was devoted to maintenance and regional efforts. I don’t engage often in these areas. Still was good discussion, I just had little to offer.
- Nothing – great job!
- Coordinate with the tribal annual meeting. Both were held today and that limited attendance at each meeting.
- No suggestions. Like it.

3. How do you rate the facilitator?

4.74 out of 5 (38 at 5; 11 at 4; 1 at 3)

- Bonnie as always does an excellent job.
- Task oriented and sticks to schedule. Excellent.
- Excellent as always!
- Great job!! Thanks Bonnie.
- Kept us on track.
- Excellent job!
- On task- follows the line and schedule.
- Thank you.
- Bonnie always does a great job.

- Excellent job as always, Bonnie!
- Great ☺.
- Bonnie is an excellent facilitator and planned the meeting very well. Good presentations.
- Excellent.
- Very organized, on schedule, thanks.
- Outstanding!
- Kept us on schedule and made sure everyone could hear.
- Bonnie is fabulous. Please give her a raise!
- She's great!
- Knew material- kept meeting flowing – plenty of time for questions.
- Great job as always.
- Well done!
- Bonnie is always able to keep things moving along smoothly and on time.
- Excellent job.
- Excellent job, Bonnie!
- Bonnie is awesome!
- Good. Organized. Funny. Kept things moving – there's nothing wrong with ending early – thank you.

4. How do you rate the potential for partnering on this project? 4.08 out of 5 (11 at 5; 30 at 4; 7 at 3)

- Issue discussion was great (annual meetings).
- Good thus far.
- Seems to be going pretty well, with continuing opportunity to grow and learn from each other.
- Maybe more folks a little further down the totem pole need to come.
- Liked after lunch small groups; example of success. Could include other topics such as in (2).
- Very valuable to have this team and coordination.
- Team has been doing well coordinating and solving issues.
- Good/great to make contacts with folks.
- Good, bet will get better.
- Highly effective but it can still be much better.
- Everyone is dedicated to moving agenda items forward and resolving issues.
- Coordination efforts that are going on are clear example of success of partnership.
- The team seems to be genuinely interested in sharing ideas and improving communication and cooperation.
- The team continues to function at a high level.
- There have been great results in the past, and we should continue to improve how we work together.
- A little unwieldy but the info sharing was great.

5. What other comments or suggestions do you have?

- I haven't had much involvement or experience with projects b/c my duties are mostly in the bridge world. I'm not an area engineer.
- Meeting pace was good.
- Add shout outs as meeting progresses to recognize ideas/people.
- Would like to see additional success stories- short/quick items. Would like to see more project manager participation.
- Good meeting.
- Less time for opening remarks- get down to business.

- In breakout groups - hard to have a rep. for each agency at each table which inhibits coordination. Not sure how to fix but maybe go longer and move people through tables if needed.
- Table set up was good so people aren't clumped from one agency.
- One meeting per year is just right and worthwhile. Also the 9:00 a.m. start and early afternoon adjournment works well.
- Liked overview for all managers.
- Great choice on the lunch menu.
- It would be nice to have line officers at the meeting.